

Review Conference of States Parties to the Convention on Cluster Munitions

17 July 2026

Original: English

Third Review Conference

Vientiane, 14–18 September 2026

Item 12 of the provisional agenda

Date, duration and preparations of future meetings

Cost estimates for the Fifteenth Meeting of States Parties (2028) and for the Sixteenth Meeting of States Parties (2029)

Note by the Secretariat

1. The Second Review Conference of the Convention on Cluster Munitions (CCM) requested the United Nations to prepare a multi-year cost-estimate that covers a two-year period for the approval by the States Parties (CCM/CONF/2021/6, paragraph 90 (iii)).
2. The Third Review Conference (14 to 18 September 2026) will consider a decision related to the Fifteenth Meeting and Sixteenth Meeting of States Parties to the Convention. The present document allows to maintain a two-years visibility and provides cost estimates in the amount of **USD 553,800** for convening in 2028 the Fifteenth Meeting of States Parties and of **USD 553,800** for convening in 2029 the Sixteenth Meeting of States Parties. A breakdown of the costs is provided in the tables at the end of the document.
3. It should be noted that these costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closure of the meeting and the completion of related work, with all relevant expenditures recorded in the accounts. At that time, any adjustments in contributions by the participants sharing the costs will be determined accordingly.
4. With regard to the financial arrangements, it will be recalled that, in accordance with article 14 (1) of the Convention, “the costs... shall be borne by the States Parties and States not party to this Convention participating therein, in accordance with the United Nations scale of assessment adjusted appropriately”.
5. Since preparations for the Fifteenth Meeting and Sixteenth Meeting of States Parties will involve costs that will need to be defrayed beforehand, and as the holding of the above-mentioned Meetings shall have no financial implications for the regular budget of the United Nations, the Secretariat will prepare and issue assessment notices in accordance with the established practice.

The States Parties should proceed with the payment of their assessed share of the estimated costs as soon as the assessments notices have been received.



Title of session:	15th Meeting of States Parties (MSP) of the Convention on Cluster Munitions (CCM)							
Location / Dates to be held:	Geneva, fall 2028 (4 working days)							
Conference-servicing items	Meeting Servicing *	Pre-session documentation	In-session documentation *	Summary records *	Post-session documentation *	Support Services requirements *	Other requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and meeting servicing	76,600							76,600
Documentation (translation, reproduction and distribution)		166,700	23,900		19,000			209,600
Support Services requirements ^{1/}						-	3,800	3,800
Other requirements ^{2/}							188,200	188,200
Total	76,600	166,700	23,900	-	19,000	-	192,000	478,200
* - at US\$								
A. Total conference-servicing requirements (inclusive of programme support costs)								478,200
B. Non-conference-servicing requirements:								
Equipment and Supplies								3,000
Sub-total:								3,000
Programme support costs @ 13% of B								400
Total B:								3,400
C. Contingency								72,200
Grand total A+B+C:								553,800

1/ Sound technician/recording (2 x 4 days) \$3,800

2/ Rental of computer and printer for 4 days \$100; Documents control officer for 4 days \$1,100; General temporary assistance for 180 days \$122,900; Digital content management and outreach \$26,000; Dedicated assistance provided for accounting services and administration of financial resources \$38,100

Title of session:	16th Meeting of States Parties (MSP) of the Convention on Cluster Munitions (CCM)							
Location / Dates to be held:	Geneva, fall 2029 (4 working days)							
Conference-servicing items	Meeting Servicing *	Pre-session documentation	In-session documentation *	Summary records *	Post-session documentation *	Support Services requirements *	Other requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and meeting servicing	76,600							76,600
Documentation (translation, reproduction and distribution)		166,700	23,900		19,000			209,600
Support Services requirements^{1/}						-	3,800	3,800
Other requirements^{2/}							188,200	188,200
Total	76,600	166,700	23,900	-	19,000	-	192,000	478,200
* - at US\$								
	A. Total conference-servicing requirements (inclusive of programme support costs)							478,200
	B. Non-conference-servicing requirements:							
	<i>Equipment and Supplies</i>							3,000
	<i>Sub-total:</i>							3,000
	<i>Programme support costs @ 13% of B</i>							400
	<i>Total B:</i>							3,400
	C. Contingency							72,200
	Grand total A+B+C:							553,800

1/ Sound technician/recording (2 x 4 days) \$3,800

2/ Rental of computer and printer for 4 days \$100; Documents control officer for 4 days \$1,100; General temporary assistance for 180 days \$122,900; Digital content management and outreach \$26,000; Dedicated assistance provided for accounting services and administration of financial resources \$38,100