

Convention on Cluster Munitions

19 September 2025

Original: English

Thirteenth Meeting of States Parties**Geneva, 16-19 September 2025**

Item 13 (b) of the provisional agenda

Preparations for the Third Review Conference of States Parties**Date, duration, venue and estimated cost for the organization
of the Thirteenth Meeting of States Parties**

Revised Cost estimates for the Third Review Conference of States Parties to the Convention on Cluster Munitions and its Preparatory Committees

Note by the Secretariat *

1. The Second Review Conference of States Parties of the Convention on Cluster Munitions, held in Geneva, Switzerland, from 25 to 27 November 2020 and from 20 to 21 September 2021, decided to hold the Third Review Conference in 2026. (CCM/CONF/2021/6, paragraph 84(ii)(b)). The Second Review Conference also requested the United Nations to prepare a multi-year cost-estimate that covers a two-year period for the approval by the States Parties (CCM/CONF/2021/6, paragraph 90 (iii)).

2. The Thirteen Meeting of States Parties (16 to 19 September 2025) will consider a decision related to the Third Review Conference of States Parties to the Convention. The present document allows to maintain a two-years visibility and provides revised estimated costs in the amount of **USD 844,400** for convening in 2026 the Third Review Conference and **USD 88,800** for each of the two Preparatory Meetings. A breakdown of the costs is provided in the tables at the end of the document.

3. It should be noted that these costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closure of the meeting and the completion of related work, with all relevant expenditures recorded in the accounts. At that time, any adjustments in contributions by the participants sharing the costs will be determined accordingly.

4. With regard to the financial arrangements, it will be recalled that, in accordance with article 14 (1) of the Convention, “the costs... shall be borne by the States Parties and States not party to this Convention participating therein, in accordance with the United Nations scale of assessment adjusted appropriately”.

5. Since preparations for the Third Review Conference of States Parties will involve costs that will need to be defrayed beforehand, and as the holding of the Conference and its Preparatory Meetings shall have no financial implications for the regular budget of the United Nations, the Secretariat will prepare and issue assessment notices in accordance with the established practice.

The States Parties should proceed with the payment of their assessed share of the estimated costs as soon as the assessments notices have been received.

* The present document is being issued without formal editing.

Title of session:	Third Review Conference of the States Parties to the Convention on Cluster Munitions							
Dates to be held:	Location Vientiane (Lao PDR), September 2026 tbc (5 days without summary records)							
Conference-servicing items	Meeting Servicing *	Pre-session documentation *	In-session documentation *	Summary records *	Post-session documentation *	Support Services requirements *	Other requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and meeting servicing	261,000							261,000
Translation of documentation		177,000	24,000		19,300			220,300
Support Services requirements								-
Other requirements ^{1/}							184,900	184,900
RSI support								-
Total	261,000	177,000	24,000	-	19,300	-	184,900	666,200
* - at US\$								
	A. Total conference-servicing requirements							666,200
	B. Non-conference-servicing requirements:							
	1. Equipment and Supplies							3,000
	2. Two planning missions for two Geneva based UN staff for five working days each							30,600
	3. Travel allowances and DSA for three Geneva based UN staff for 10 days							26,700
	<i>Sub-total:</i>							60,300
	<i>Programme support costs @ 13% of B</i>							7,839
	<i>Total B:</i>							68,100
	C. Contingency 15%							110,100
	Grand total (rounded) A+B+C:							844,400

1/ Documents Dist. Officer (1 x 5 days with travel) \$9,000; GS(OL) General temporary assistance (1 x 180 days) \$100,300; digital content management and outreach \$26,000; dedicated assistance provided for accounting services and administration of financial resources \$49,600

2/ Document Control Officer (1 x 1 day) \$270; rental of Computer & Printer for one day (\$10) and dedicated assistance provided for accounting services and administration of financial resources \$5,700