

Convention on Cluster Munitions

10 September 2024

Original: English

Twelfth Meeting of States Parties

Geneva, 10 to 13 September 2024

Item 12 (c) of the provisional agenda

Designation of the President of the Third Review Conference of States Parties

Estimated costs of the 2026 Review Conference of the Convention on Cluster Munitions and its Preparatory Committees

Note by the Secretariat*

1. The Second Review Conference of States Parties of the Convention on Cluster Munitions, held in Geneva, Switzerland, from 25 to 27 November 2020 and from 20 to 21 September 2021, decided to hold the Third Review Conference in 2026. (CCM/CONF/2021/6, paragraph 84(ii)(b)). The Second Review Conference also requested the United Nations to prepare a multi-year cost-estimate that covers a two-year period for the approval by the States Parties (CCM/CONF/2021/6, paragraph 90 (iii)).
2. The Twelfth Meeting of States Parties (10 to 13 September 2024) will consider a decision related to the Third Review Conference of States Parties to the Convention. The present document allows to maintain a two-years visibility and provides estimated costs in the amount of **USD 523,800** for convening in 2026 the Third Review Conference and **USD 40,900** for each of the two Preparatory Meetings. A breakdown of the costs is provided in the tables at the end of the document.
3. It should be noted that these costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closure of the meeting and the completion of related work, with all relevant expenditures recorded in the accounts. At that time, any adjustments in contributions by the participants sharing the costs will be determined accordingly.
4. With regard to the financial arrangements, it will be recalled that, in accordance with article 14 (1) of the Convention, “the costs... shall be borne by the States Parties and States not party to this Convention participating therein, in accordance with the United Nations scale of assessment adjusted appropriately”.
5. Since preparations for the Third Review Conference of States Parties will involve costs that will need to be defrayed beforehand, and as the holding of the Conference and its Preparatory Meetings shall have no financial implications for the regular budget of the United Nations, the Secretariat will prepare and issue assessment notices in accordance with the established practice.

The States Parties should proceed with the payment of their assessed share of the estimated costs as soon as the assessments notices have been received.

* The present document is being issued without formal editing.

Title of session:	Third Review Conference of the States Parties to the Convention on Cluster Munitions							
Dates to be held:	Location Geneva, September 2026 tbc (5 days without summary records)							
Conference-servicing items	Meeting Servicing *	Pre-session documentation *	In-session documentation *	Summary records *	Post-session documentation *	Support Services requirements *	Other requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and meeting servicing	92 800							92 800
Translation of documentation		207 600	28 100	-	22 600		-	258 300
Support Services requirements^{1/}						4 000		4 000
Other requirements^{2/}							94 200	94 200
RSI support^{3/}							3 900	3 900
Total	92 800	207 600	28 100	-	22 600	4 000	98 100	453 200
* - at US\$								
	A. Total conference-servicing requirements (inclusive of 13% Programme support costs)							453 200
	B. Non-conference-servicing requirements:							
	1. Equipment and Supplies							2 000
	Sub-total:							2 000
	Programme support costs @ 13% of B							300
	Total B:							2 300
	C. Contingency 15%							68 300
	Grand total (rounded) A+B+C							523 800

1/ Sound Technician/Recording (5 days =\$4000)

2/ Documents control officer (1 x 5 days) \$1,350; rental of computer and printer for 5 days \$70; GS(OL) General temporary assistance (1 x 90 days) \$36,900; digital content management and outreach \$22,000; dedicated assistance provided for accounting services and administration of financial resources \$33,900

3/ RSI support (5 days, 3 hours am & 3 hours pm) \$3,900