



MINUTES OF THE CCM COORDINATION COMMITTEE MEETING

Held on Monday 14 August 2017

at the Permanent Mission of the Federal Republic of Germany, from 10:30 – 12:00 hours

1. Present

Germany - 7MSP President

H.E. Michael Biontino
Mr. Toralf Pilz

Australia

Mr. Hugh Watson
Ms. Thuy Nguyen

Bosnia and Herzegovina

Mr. Asim Dorović

Costa Rica

Ms. Maricela Muñoz

Croatia

Ms. Ines Sprem Scigliano

France

Ms. Camille Guffet

Iraq

Mr. Emad Al-Juhaishi

Italy

Dr. Silvia Cattaneo

Mexico

Ms. Paola Ramírez

New Zealand

Ms. Katy Donnelly

The Netherlands

Ms. Sachi Claringbould

Norway

Ms. Ingunn Vatne

Switzerland

Mr. Laurent Masméjean

Zambia

Mr. Samson Lungo

CMC

Ms. Amélie Chayer

ICRC

Ms. Clémentine Rendle

UNODA

Ms. Silvia Mercogliano

Secretariat ISU-CCM

Ms. Sheila Mweemba
Mr. Matthieu Laruelle

Apologies not received

Chile

2. **Opening Remarks by the President**

President of the Seventh Meeting of States Parties (7MSP), Ambassador Michael Biontino of the Federal Republic of Germany, opened the seventh Coordination Committee meeting of 2017 with a warm welcome to all the Committee members and expressed his hope that they had all had a restful summer break.

3. **Approval of the Minutes of 27 June 2017**

The Committee approved without any corrections the draft Minutes of the Coordination Committee Meeting held on Tuesday 27 June 2017 as a correct record of what had transpired during that meeting.

4. **Update from the 7MSP Presidency**

Military to Military exchange of views on cluster munitions

Ambassador Biontino provided an update on one key activity undertaken by the Presidency since the last Meeting which was on the informal event on *Military to Military exchange of views on cluster munitions* organized by the CCM Presidency with the technical and logistical support of the Geneva International Centre for Humanitarian Demining (GICHD) and held at the Maison de la Paix in Geneva on 10 August had been successful. He explained that although attendance by States not Party to the CCM had been lower than expected, the discussions had allowed for an open and interesting exchange of views on the humanitarian consequences of cluster munitions, their value in military inventories and the challenges encountered in finding alternative weaponry. Ambassador Biontino voiced his hope that this first-of-its-kind interaction would pave the way for future fruitful information exchange with States not Party and contribute to long-term CCM universalization efforts.

5. **Preparations for the 7th Meeting of States Parties (7MSP)**

The 7MSP President shared a general overview of the meeting with the Coordination Committee and elaborated informed that he intended to hold a meeting with the 7MSP Vice-Presidents and the Coordination Committee daily at 9.15am during the 3-day meeting in a room behind Conference Room XIX. He further elaborated that these meetings would be used as an opportunity to brief on the day's activities and review the previous day's work. Ambassador Biontino also mentioned that he would be grateful if Coordinators could provide the Presidency with any insights from the plenary during the 7MSP, in particular with regards to the 3 review documents. The President further informed that Germany would not have any high level guest speaker for the opening session.

Ambassador Biontino reminded the Meeting that Germany with the support of Switzerland would organize a reception at the Château de Penthes on Monday 4 September at 6.30pm. The reception would showcase the valuable work that civil society was doing in promoting the Convention.

The President then invited the Director of the Implementation Support Unit to provide additional information on other aspects of the 7MSP.

5.1 **7MSP documentation**

The ISU-CCM Director informed the meeting that as of Friday 11 August, all 9 projected 7MSP documents were now available in the six official UN languages on the United Nations at Geneva webpage.

In contributing to the update, the President highlighted that letters would be sent later in the week to all States Parties to inform that 7MSP documents were readily available online and most importantly draw their attention to the main reports to be considered at the meeting: (1) the review of the ISU-CCM Hosting Agreement between CCM States Parties and the GICHD; (2) review on elements on the exploration of possible synergies between ISUs; and (3) review of the ISU-CCM financing model.

5.2 Annotated Programme of Work

The President then presented the 7MSP Provisional Annotated Programme of Work and in proceeding with the agenda of the meeting, the President invited UNODA to take the Coordination Committee through the expected procedural issues. UNODA presented the scenario for the opening of the meeting and mentioned, inter alia, that the Rules of Procedure have not been reproduced as a cost saving measure (a link is provided in the document online to the Rules of Procedure adopted at the First meeting of States Parties).

In addition, UNODA drew the attention of the Coordination Committee to UNOG's new individual registration system. Each individual needing UNOG badges to access UNOG premises must register on the new online registration platform which could be accessed on the UNOG website in addition to sending the usual Note Verbale no later than Friday 18 August 2017. An information document was also available on the webpage of the meeting.

Thereafter, the President invited the ISU-CCM Director to provide more in depth detail on substantive matters related to the meeting. The Director highlighted that under Provisional agenda item 8, the 7MSP President would invite Coordinators to the podium to report on their work during the preceding 12 months and on the status of the progress made in implementing the CCM under their respective thematic area. It was also agreed that after the President had given the floor to the last speaker on the list of speakers, time would be available to the Coordinators to make concluding remarks on their respective thematic sessions. It was highlighted that this would also allow for the outgoing Coordinators to provide a final statement if they so wished.

In concluding her presentation, the Director explained that the ISU-CCM had prepared background slides with pictures that would be projected on the screen behind the podium to allow participants easily follow the agenda item being discussed at any particular time.

6. Update on the search for 8th MSP President

The President officially announced that Nicaragua had applied to preside over the 8MSP. Ambassador Biontino further informed the Meeting that H.E. Mr. Hernán Estrada Roman, Ambassador Extraordinary and Plenipotentiary, Permanent Representative of the Permanent Mission of Nicaragua, would be invited to the next Coordination Committee as an observer in order to facilitate a smooth hand-over of presidencies at the end of the 7MSP.

7. Update from the ISU

The President cordially invited the ISU-CCM Director to provide an update on 7MSP preparations. The Director shared a general overview of the 7MSP with the Coordination Committee and elaborated as follows:

7.1 Social media

The Director explained that the ISU-CCM had started a 'countdown' on the CCM website to indicate the remaining days before the 7MSP. She also indicated that the ISU-CCM would provide continuous updates on the website with occasional tweets and posts on social media platforms to build momentum up to the 7MSP. The Director further told the meeting that the ISU-CCM would continue to go through any additional 2016 Article 7 reports received prior to the 7MSP and would share any significant information with the coordinators for possible inclusion in their oral overviews of progress in the implementation of their respective thematic topics.

7.2 Side events

The Director informed the meeting that 5 side events requests had been submitted as of 14 August and 1 for a closed meeting. She reminded the Coordination Committee that the deadline for submission of requests was Friday 18 August and that 2 rooms (XXIII and XIV) had been allocated for side events with only 1 slot left. Finally, she reminded the hosts of side events to send the flyers for their respective events as soon as possible.

7.3 7MSP Giveaways

ISU-CCM Director explained that the meeting document bags would be prepared the following week and that these would contain a folder containing a summary of the Progress Report, a schedule of side events and side events flyers.

7.4 Sponsorship

The Director reported that four countries had contributed in 2017 a total of CHF 45'000 to the Sponsorship Programme. She added that an additional CHF 17'600 had been carried-over from the previous year and was also available to sponsor States to participate in the 7MSP. She clarified that 21 States were offered sponsorships while 7 had specifically requested sponsorship. She further informed that 17 States had responded and that tickets had already been issued or were being purchased. She concluded by informing the meeting that the sponsorship this year was equally spread across different regions and included States that would be attending the MSP for the time such as Haiti and São Tome and Principe.

7.5 2017-2019 Coordinators

The President thanked the States that had come forward to take up the positions that would be falling vacant. In this regard, he asked the Director of the ISU CCM to provide a summary on States that had expressed their interest to oversee the thematic working groups and she advised the Meeting as follows:

- Universalization: Panama (to replace Zambia) and work with France;
- Victim Assistance: Ireland (to replace Chile) and work with Italy;
- Clearance and Risk Reduction Education: Lao PDR (to replace Norway) and work with the Netherlands;
- International Cooperation and Assistance: Peru (to replace Iraq) and work with Australia;
- Reporting: Zambia (to replace Costa Rica);
- National Implementation Measures: New Zealand to continue as Coordinator;
- General Status and Operation of the Convention: Germany (to replace Switzerland) and work with Bosnia and Herzegovina.

The Director explained that only one slot still remained to be taken up; that of Coordinator for stockpile destruction and retention to replace Mexico and work with Croatia. The President encouraged Mexico to reach out to other States Parties to find a replacement.

7.6 ISU Finances

The Director reported that since the last meeting 4 States Parties had made a contribution to the ISU Trust Fund of CHF 16'584.98 (7a and 7b) and 1 State contributed CHF 32'025 to category 7c. The Director further elaborated that as of that date, 38 States Parties out of 100 had contributed a total of CHF 368'207.27 out of the 2017 budget of CHF 455'511 amounting to approximately 81% of the total budget.

In contributing to the discussion, Italy informed the meeting that it had allocated EUR 32'500 to the ISU Trust Fund and that the funds would be transferred as soon as possible. In concluding discussion on this agenda item, the President requested the ISU to send another reminder to States Parties with overdue contributions especially those with large amounts to pay.

8. Any other business

8.1 Update on Clearance and Risk Reduction Education

The Netherlands, speaking on behalf of the Coordinators on Clearance and Risk Reduction Education, informed the meeting that the Coordinators would organize a second workshop in the Balkans in November. The Netherlands specified that this regional workshop would most likely take place in Sarajevo and that a save the date message would be sent out soon to participants. In contributing to the discussion, Norway added that even though it would step down as Article 4 Coordinator after the 7MSP, it wished to continue supporting this initiative.

The President welcomed the initiative, commended Norway on its long-term commitment and suggested that Coordinators used the 7MSP to announce that the workshop would take place in November.

8.2 Update on Retention and Stockpile Destruction

Mexico, speaking on behalf of the Coordinators on Stockpile Destruction, reported that despite the efforts made to follow up on the letters sent to three States Parties with Article 3 obligations and outstanding Article 7 reports, the Coordinators had not received any replies. Mexico requested the ISU-CCM to keep the Coordinators informed on any updates prior to the 7MSP.

8.3 Update on Universalization

Finally, Zambia, on behalf of Coordinators on universalization, expressed their pleasure at the ratification of the CCM by the Republic of Benin thus becoming the Convention's 102nd State Party. The Coordinator concluded by observing that although the rate of universalization had slowed down, recent developments indicated steady progress.

9. Date of the Next CC Meeting

It was agreed that the last meeting of the Coordination Committee before the 7MSP to review preparations for the meeting would be held on **Monday, 28 August 2017 from 10:00h to 11:30h** in the conference room of the Permanent Mission of the Federal Republic of Germany.