



MINUTES OF THE CCM COORDINATION COMMITTEE MEETING

Held on Wednesday 22nd January 2020

at the International Red Cross & Red Crescent Museum, Avenue de la Paix 17, 1202 Geneva,

from 10:00 to 11:30 hours

1. Present:

Switzerland – 2RC President

H.E. Mr. Félix Baumann

Ms. Aline Berdoz

United Kingdom – 10MSP President-Designate

Ms. Eleonora Saggese

Afghanistan

Mr. Abdul Ahad Shirzad

Australia

Ms. Thuy Nguyen

Chile:

Mr. Pablo Bustos

Mexico

Mr. Raul Heredia

Montenegro

Mr. Nikola Ražnatović

Namibia

Mr. Colin Namalambo

Netherlands

Mr. Reint Vogelaar

New Zealand

Ms. Charlotte Skerten

Philippines

H.E. Ms. Maria Teresa T. Almojuela

Mr. Enrik Fort E. Revillas

Spain

Mr. Juan Manglano

Sri Lanka

Ms. Rajmi Manatunga

Sweden

Ms. Sara Lindegren

Zambia

Ms. Chileshe Nkole

CMC

Ms. Kasia Derlicka-Rosenbauer

Ms. Diana Pedro

ICRC

Ms. Wen Zhou

UNODA

Ms. Silvia Mercogliano

Ms. Erika Kawahara

Apologies received:

Iraq

Apologies not received:

Austria

Implementation Support Unit - Secretariat

Ms. Sheila N. Mweemba

Mr. Emad Al-Juhaishi

Ms. Elaine Weiss

2. Opening remarks by the President

The 2RC President, Ambassador Félix Baumann, warmly welcomed members of the Coordination Committee to its third Meeting and the first in 2020 under the Swiss Presidency which was held at the International Red Cross & Red Crescent Museum. The Committee was given a short introduction by Mr. Pascal Hufschmid, Director of the Museum, to the temporary exhibition that was being showcased during that period which would enable the members to “walk in the shoes” of museum visitors.

The President commenced the substantive segment of the meeting with an enquiry on whether there were any other matters to be added to the provisional Agenda. There being none, the Agenda was adopted by the Meeting as presented. Furthermore, the President proposed that the order of the Agenda be changed to have the presidency updates presented after the reports of the thematic Coordinators.

3. Adoption of the Minutes of the previous Coordination Committee Meeting

The Committee adopted the Minutes of the Coordination Committee Meeting held on Wednesday, 20th November 2019, without correction, as an accurate record of what had transpired during that Meeting.

4. Presentation by Coordinators on their activities planned to enhance implementation of the Dubrovnik Action Plan (DAP) as well as on other priorities in the run up to the 2RC (thematic Concept Notes)

The President opened the Agenda item with an expression of sincere thanks to the thematic Coordinators for their detailed and well-articulated concept notes which he then invited them to present. He requested the Coordinators to highlight the main aspects of these work plans.

4.1 Victim Assistance (Mexico & Spain)

Spain, on behalf of the Coordinators on Victim Assistance, reported that they had received additional comments from the rest of the Coordination Committee on their Concept Note which they would endeavour to accommodate. Spain reported that the Coordinators would focus on gathering information on the implementation of Article 5 at a national level particularly on elements such as the designation of a national focal point and the development of a national plan. The Coordinators also intended to create a simple database of national focal points to facilitate increased exchange of information on good practices and lessons learnt among VA focal points. Furthermore, the Coordinators hoped to increase coordination with other conventions to promote concerted and synergistic approaches to victim assistance. In this regard, they would participate in the victim assistance retreat to be hosted by the APMBC VA Committee on 27 January 2020. The Coordinators would also be meeting with the ISU and Humanity and Inclusion (HI) the following day to collaborate on possible joint activities in preparation for the 2RC.

Mexico added to Spain’s update with an emphasis on basic information gathering as an important first step to forward in addition to more substantive activities. In this regard, Mexico further reported that the Coordinators would démarche targeted countries through their Foreign Representations globally.

4.2 Clearance and Risk Reduction Education (Afghanistan & Sweden)

Sweden, on behalf of thematic Coordinators on Clearance and Risk Reduction Education, thanked those that had made comments on their Concept Note which although only received the previous day, would be considered for incorporation into the final document. The Coordinator informed that the Analysis Group to consider the Article 4 extension requests of Lebanon and Chile had been established and included expert representatives from the Cluster Munition Coalition (CMC), the International Committee of the Red Cross and Red Crescent (ICRC) and the Geneva International Centre for Humanitarian Demining (GICHD). Sweden announced that Mr. Reint Vogelaar of the Netherlands had been appointed Chair of the Analysis Group. She further reported that the Analysis Group had held its first meeting and was in the process of finalizing its initial feedback to the Lebanese request which would then be sent to its government. Sweden indicated that the Coordinators were expecting to receive Chile's Article 4 extension request as the next submission to be reviewed by the Analysis Group.

The Swedish representative reported that the Coordinators had already undertaken most of the tasks envisaged for the first quarter of 2020 and sought clarification on how these activities would be reflected in its concept note. In response, the ISU Director clarified that thematic concept notes were normally submitted at the beginning of the Coordinators' term soon after the previous Meeting of States Party. She explained that since the current concept notes had been submitted later than usual, the Coordinators could still include tasks already completed in the plans and just report on them at future meetings. This was to ensure that all activities undertaken during the period were accounted for in the documents which would be made available on the CCM website once finalized.

In contributing to the discussion, the United Kingdom enquired if the Coordinators had to keep updating their concept notes throughout the year. The President explained that the concept notes provided the basis for Coordinators to report on what they were able to achieve according to their workplans. He also suggested that it would be helpful to review the Minutes of the previous Coordination Committee Meeting before each Meeting so that updates would be provided on any new activities and developments that had occurred since the previous Meeting.

In its contribution to its thematic update, Co-Coordinator Afghanistan thanked Committee members that had commented on the Article 4 Concept Note and welcomed additional comments. Afghanistan reiterated that the Coordinators had been occupied with Lebanon's extension request during the previous weeks and invited the ISU Director to give an update on her recent correspondence with Chile regarding its extension request.

The ISU Director reported that Chile had officially informed the ISU at the end of 2019 that it would be submitting an extension request. It had since sent two draft versions of the request to the ISU for preliminary feedback which had been duly provided. The Director further informed that Chile would likely be submitting the final version of its CCM Article 4 extension request by the end of the week.

4.3 Stockpile Destruction and Retention (Australia & Austria)

Australia, speaking on behalf of the Coordinators on Stockpile Destruction, reported that the Coordinators were finalizing their concept note based on the comments received from other members of the Committee. It reported that the Coordinators would focus on engaging with States Parties with

impending completion deadlines to increase the rate of information exchange and reporting. In that regard, the strategy was to work closely with Bulgaria that had an extended deadline of October in the current year, with Guinea-Bissau that had recently submitted its initial transparency report, and Peru that had informed of its intention to submit an extension request.

In contributing to the discussion, the Netherlands enquired if Bulgaria had provided additional information on the status of its stockpile destruction. In response, the ISU Director informed that in her meeting with the Bulgarian delegation in the margins of the APMBC 4RC in November 2019, she was advised that the Bulgaria was aware that an updated extension request would be due shortly and assured her that the required additional information would be provided.

The ISU Director further reminded the Meeting that Guinea-Bissau in its initial transparency report submitted the previous year had requested international cooperation and assistance in the examination of its stockpiles to verify the existence of any cluster munitions in its arsenal. For that purpose, the ISU had facilitated a verification mission by the Ammunition Management Advisory Team (AMAT) to Guinea-Bissau the previous week. The AMAT team had briefed the Director that the team did not find any evidence of cluster munitions at any of the sites visited. However, the AMAT team was not able to access one munitions facility and therefore, could not be certain that cluster munitions were not stockpiled there. The Director added that the ISU would continue to pursue the matter with Guinea-Bissau to attain information relevant to the State Party's obligations under Article 3 of the CCM.

In response to the ISU Director's update on Guinea-Bissau, the CMC congratulated the ISU for achieving a breakthrough in reopening communication channels with Guinea-Bissau as it had attempted to contact Guinea-Bissau for several years with little success. The CMC representative enquired if Guinea-Bissau would be submitting its Article 3 extension request. The ISU Director clarified that Guinea-Bissau had not made a formal announcement on that matter pending the final outcome of the AMAT assistance but assured the Coordination Committee that she would inform on any further developments.

4.4 International Cooperation and Assistance (Montenegro & Netherlands)

The Netherlands, on behalf of the Coordinators on International Cooperation and Assistance, reported that the Coordinators' concept note had been earlier circulated by the ISU to the Committee and that the Coordinators anticipated a busy year as they would be part of the Analysis Groups considering both Articles 3 and 4 extension requests. The Netherlands highlighted that as indicated in their concept note, the Coordinators would continue to promote the Country Coalitions approach and looked forward to attending a meeting called by the 2RC Presidency on that subject the following day. They would also be looking into synergies with other conventions as well as examine similar partnerships established. The Coordinators would also work on producing a document that would provide easily accessible and clear information on what the Country Coalitions Concept was to address any clarifications needed by States Parties that could benefit from the approach.

4.5 Transparency Measures (Iraq)

On behalf of Iraq, Coordinator on Transparency Measures, the ISU Director reported that the Coordinator has submitted its concept note had been submitted and that the comments received would be incorporated into the final version of the document. In addition, three States Parties had already submitted their 2019 annual transparency reports, and as was the practice in previous years, the ISU had awarded these States with medals with Guinea-Bissau obtaining the gold, Australia the silver and Saint Kitts and Nevis the bronze. Additionally, Guyana had also submitted its long overdue initial transparency report, leaving only 7 States Parties with overdue initial reports. Iraq reported further that reminder letters had been sent to the 7 States as the goal was to have no outstanding initial reports by the 2RC. The ISU Director informed that one of these 7 States had contacted her the previous week to ask for guidance on preparing its initial report and she expressed her hope of an imminent submission.

In response to the update, the President expressed his satisfaction to note from the CCM newsletter circulated the previous day, that all the 4 States Parties that had initial transparency reports due in 2019 had submitted them on time. He highlighted this as a positive development and hoped the good practice would continue.

4.6 National Implementation Measures (New Zealand)

New Zealand reported that its concept note would be circulated once approval was received from its capital. The Coordinator highlighted that focus would be on increasing the number of States Parties that had provided clear information on how they were applying their national implementation measures, stating that prior to the 2RC New Zealand would meet bilaterally with all States Parties that had yet to supply the relevant information. Furthermore, individually tailored letters would be sent to the Ambassadors of these States by its Disarmament Ambassador, Dell Higgin.

New Zealand further informed that it would together with Australia organize a workshop in Fiji that would incorporate CCM national implementation measures. The Coordinator also pledged to continue to work closely with the rest of the Coordination Committee and the ISU on other upcoming regional meetings.

The Coordinator also reminded the Meeting of the side event New Zealand had co-organized with Iraq in the sidelines of the 74th of United Nations General Assembly (UNGA 74) First Committee in New York which would be reflected in its concept note.

In contributing to the discussion, the ICRC representative indicated that ICRC's regional representative had been in communication with Guinea-Bissau on the drafting of specific CCM legislation. Unfortunately, the ICRC representative had not heard back from Guinea-Bissau for some time and enquired if the ISU could assist or provide any update in this regard. In response, the ISU Director pointed out that presidential elections had just been held in Guinea-Bissau, so government officials were probably still otherwise occupied at that time. The Director added that Guinea-Bissau had reported on cooperation with the ICRC on national implementation measures in its newly submitted 2019 annual report, which indicated that this cooperation was ongoing.

Ambassador Baumann expressed his utmost gratitude to all the Coordinators for preparing their

concept notes as well as to those that had provided feedback on them. He reiterated his support to the Coordinators and stated his confidence in their work and support to the presidency. He reminded the Coordinators that the Swiss Presidency remained available to collaborate with them on any necessary outreach and that it would be an honour to collaborate on their work.

The Ambassador drew attention to the meeting mentioned by the Netherlands on Country Coalitions that was taking place the next day and stated that it would be beneficial to reflect further on this subject. He informed that the meeting would take place at the Swiss Mission and attended by the Coordinators on Stockpile Destruction, Clearance and International Cooperation and Assistance, and extended the invitation to all other interested Coordinators to participate in the open meeting.

4.7 General Status and Operation of the Convention (Namibia & Zambia)

Zambia, speaking on behalf of the Coordinators on General Status and Operation, thanked the President for his hard work and dedication and reiterated the Coordinators' readiness to assist the Presidency and other Coordination Committee Members in their projects during the year.

The CMC highlighted that it was important to carry out the workplans and ideas reflectively in the lead up to the 2RC in order to promote the Convention and enhance its implementation.

5. Update by the 2RC Presidency on its activities since the last Coordination Committee Meeting, especially on CCM universalization and on objectives in the period up to the 2RC

5.1 Venue and dates of the 2nd Review Conference

The President informed the Committee that the announcement of the dates and venue of the November 2RC had been delayed as he had been waiting for the confirmation on the exchange of meeting dates with the Mine Ban Convention. With the confirmation, he was happy to announce that the CCM 2nd Review Conference would be held at the SwissTech Convention Center located on the campus of the *École polytechnique fédérale de Lausanne* (Swiss Federal Institute of Technology in Lausanne). He explained that the location was selected so that the Review Conference would be held at a venue dedicated to the Conference only while its proximity to Geneva would make it accessible for representatives that wanted to commute to the Conference rather than be accommodated in Lausanne. The choice of the SwissTech Convention Center will also help the CCM community creating new links between their work and the new technologies. He further informed that UNODA would in the following days launch a *silence procedure* with CCM States parties on the venue and date changes of the Conference.

5.2 Presidency update on activities undertaken

Ambassador Baumann reported that the Presidency had continued employing its step-by-step approach in fulfilling its mandate, taking advantage of the beginning of the year to focus on universalization. He pointed out that the Presidency, along with the ISU, had met in the sidelines of the 4th Review Conference of the APMBC held in Oslo, Norway with more than 10 States bilaterally to promote awareness of the CCM and/or to enquire on the status of States in joining the Convention.

The President reiterated that this strategy was to be carried out on two levels: regionally and bilaterally. He alluded to the regional workshop scheduled to be held in Abuja, Nigeria, in late March with African Signatory States. He added that he had already started to dialogue with the Ambassadors of these States in Geneva and that he was working with the ISU to organize the workshop. Ambassador Baumann further informed that a second workshop would be held for ASEAN countries as there was a serious gap in accession in that region. He reported that the proposed workshop would be a follow up from the bilateral meetings he had held with a few ASEAN States in the margins of the APMBC 4RC in Oslo. He informed that it was likely that the workshop would be hosted by Indonesia and added that he would meet with the Indonesian Ambassador the following week to discuss the matter. He added that the dates for the ASEAN workshop were still unclear and expressed his hope for the workshop to take place before the NPT Review Conference slated for May 2020. The President also thanked New Zealand for its update on the Pacific regional workshop it was co-organizing with Australia.

Regarding bilateral meetings, Ambassador Baumann indicated that he would approach most of the countries individually, through *démarche* and other levels of interaction. He reported that such dialogues had already been carried out with Vietnam and Armenia, for example. He expressed his desire to work with Coordinators on *démarches* and mentioned that it would be favourable for 2 or 3 States to participate in a *démarche* at a time, particularly in military-to-military talks. The President added that while he was not planning to travel to many destinations to hold bilateral meetings, he intended to visit Zimbabwe as it had displayed many positive signs in acceding to the Convention. He had met with its Ambassador in Geneva and was waiting for the dates of meetings in Harare to be confirmed. Ambassador Baumann informed the Meeting that a series of bilateral meetings had been planned to be held in Geneva soon and that the Presidency would be targeting States not Parties at a side event on 14 February in the margins of the 23rd International Meeting of Mine Action National Directors and United Nations Advisers (NDM-UN 23). The Presidency would be meeting later with the ISU and the Coordinators on Universalization to strategize on this outreach.

The President positively acknowledged the suggestion made by Australia in a previous Coordination Committee Meeting to participate in the Shangri-La Dialogue in Singapore later in the year to advance the universalization of the CCM in the region. He proposed to discuss further this idea with Australia on how best to utilize the opportunity to advance CCM universalization.

Chile, Coordinator on Universalization, informed the Committee that it would focus its efforts on Caribbean States through actions led by its Permanent Mission in Geneva and in the Organisation of American States (OAS). In this regard, it had been working in order to prepare a strategy with the aim to persuade States that had not yet done so to join the CCM. Chile added that it would also be working through its Permanent Missions in New York and in Washington to create momentum on promoting universalization of the Convention.

Co-Coordinator on Universalization, the Philippines, expressed its enthusiasm to work with the Presidency on enhancing universalization especially in the ASEAN region including at the workshop that would possibly be held in Indonesia. The Philippines reported that it had consulted with representatives of several States in Geneva to encourage ratification and accession to the Convention. The Philippines informed of its intention to organize a side event within the security cluster of an ASEAN event, in which regional Defence Ministers would participate. The Philippines expressed its

gratitude and acknowledgement to Australia and New Zealand as partners in the ASEAN Regional Forum. The President thanked the Philippines for following up with participants of the regional workshop in Manila the previous year as well as the efforts of New Zealand in the region. Ambassador Baumann expressed his pleasure of partnering with the Universalization Coordinators and noted that most regions of the world were being covered by the concerted efforts of all stakeholders.

In contributing to the discussion, the Namibian representative informed of his role as Coordinator of the African Group on disarmament matters and proposed to invite the President to brief the Group on the Convention at an Ambassadorial-level meeting to help boost attendance to the CCM universalization workshop scheduled for Abuja, Nigeria.

In its contribution to the debate, the ICRC representative disclosed that the ICRC was working with the African Union (AU) in organizing a regional workshop to be held in Addis Ababa. She reported that the dates were still being decided for a proposed 2-day seminar: one day on conventional weapons (with CCM as focus) and the second on arms transfer and nuclear weapons. Additionally, in order to maximize universalization efforts of the CCM through the ICRC Movement, advocacy workshops were being considered in several regions.

The CMC conveyed that it was impressed with the level of commitment and ideas to boost the universalization of the Convention and looked forward to reading the concept note of the Coordinators on Universalization. It restated that universalization was not a once-off event but that follow up from different actors was important to achieve the goal. In this regard, CMC campaigners would be sending letters to Signatories and States not Party and that the targeted countries were in line with the Presidency's priority regions. The CMC reiterated its commitment to support the work of the Presidency. CMC representative Ms Kasia Derlicka-Rosenbauer then introduced her colleague, Ms. Diana Prado, whose work would prioritize CCM universalization in the lead up to the 2RC and beyond. The CMC suggested that the Coordination Committee hold a friendly competition on which region would bring the greatest number of new States Parties to the CCM. She reminded that 2020 would be the 10th anniversary of the Convention entering into force and as Conventions get older, less attention was received. She reminded CCM 10MSP President-Designate, the United Kingdom, of its unique position to reach out to Commonwealth States to encourage them to join the CCM. She concluded her intervention by expressing her excitement at the enthusiasm around the table and proposed the establishment of a Universalization Contact Group to collaborate on enhancing CCM membership.

Ambassador Baumann thanked the ICRC and the CMC for their contributions and agreed with the CMC representative that universalization was a long-term effort and assured the Meeting that Switzerland was committed to that.

Following the request made by the Swiss Presidency, Ms. Silvia Mercogliano indicated that UNODA could suggest to the Secretary-General's office that letters be sent to Signatories and States not Party to encourage them to join the Convention. She also said that in February the permanent missions in New York would be receiving the usual Note Verbale from the United Nations Secretary-General convening the Second Review Conference and its Preparatory Meetings.

6. Discussion on drafting of the Review Document to be considered at the 2RC

The President reminded the Meeting that the purpose of the Review Document was to enable the CCM community to take stock of the level of implementation to date and establish a base on how to project itself forward. He informed that the ISU would be sending the Coordinators a draft template to facilitate the drafting process. Ambassador Baumann pointed out that the presidency intended the Review Document to be a collective endeavour and welcomed any comments on the proposed draft template. He added that the draft would be an inclusive process therefore the first draft would be made available to all States Parties for comment ahead of the First Preparatory Meeting.

The president then gave an overview of the timeline for the preparation of the Review document stating that the initial draft by Coordinators was to be prepared by 1 March 2020. The ISU and the presidency would then have two weeks to consolidate the document before circulation to States Parties on 10 March 2020. All comments would be received and incorporated no later than 22 April 2020 to allow for timely submission to UNODA by that date for further processing. By 8 May an informal draft would be sent to all States Parties a month prior to the First Preparatory Meeting on 8 June.

He informed the Committee that the template that the Presidency had prepared for the Review Document was intended to align closely to the DAP format and to be as concise as possible. It was divided into 3 parts: status of implementation and progress since Dubrovnik, evaluation against the actions and objectives set forth in the DAP, and challenges highlighted in implementation since the First Review Conference. The challenges highlighted would form the basis on which the new Action Plan would be established. He also reported that a new section on implementation support would be included in the Review Document. The Presidency would be preparing the first draft of the Review Document with the help of the Coordinators on General Status and Operation of the Convention, Namibia and Zambia.

The President then opened the floor for discussion and a fruitful exchange ensued. The President clarified that the Coordinators would complete their specific thematic sections while the presidency would work on the section on implementation support. Coordinators were encouraged to look at the review of the Maputo Action Plan and the Mine Ban Treaty review document adopted at the 4th Review Conference for inspiration.

7. Update by the CCM Implementation Support Unit

7.1 Update on the financing of the ISU

The ISU Director reminded the Meeting that the 2020 invoices had been sent out on 31 October 2019 and informed that, thus far, 28 States had already made their contributions, which represented 24% of the annual budget. This was in addition to a carryover the previous year of just under CHF 60'000.

7.2 Input into CCM Review Document

The Director reminded that the ISU had been collecting statistical trends on thematic implementation of the Convention since the last Review Conference to help thematic Coordinators in drafting their

respective sections of the Review Document. The information would be circulated to the Coordinators before the end of that week.

7.3 Quarterly Newsletter

The Director reminded that the Quarterly Newsletter covering the final quarter of 2019 had been circulated to all States Parties and Signatories the previous day.

8. Any other business

8.1 Update on the financial status of the Convention

The President informed the meeting that he wanted to establish the practice of providing regular updates on the financial status of the Convention to facilitate prompt action as necessary. He then invited the UNODA representative to provide an update on the matter.

Ms. Silvia Mercogliano of UNODA informed the Meeting that the invoices of the CCM 2RC had been sent out in November. The estimated costs of the 2RC and its Preparatory Meetings was USD 530'300, of which the First and Second Preparatory Meetings costs were USD 39'900 each. She mentioned that as of 1 January 2020, the UN had collected USD 11'647. She noted that for Meetings to go ahead as scheduled, the necessary funds needed to be made available 90 days in advance.

In contributing to the discussion, the UK enquired if the President had a strategy to address finances following the decision taken at the 9MSP. The President informed that he had not started these consultations and would be prioritizing the matter.

Contributing to the discussion, the Netherlands highlighted that the problem of invoicing observers to the Meetings still existed which could lead to a gap in payment. It suggested that it might be useful to engage one of the UN largest contributors as its payment would make a significant impact on the funding situation.

8.2 CCM outreach in Switzerland

The President informed that as part of the Swiss Presidency's outreach to showcase to Swiss citizens the work of the Swiss government on disarmament issues, a series of activities were being organized. One of these was to promote the CCM through the showing of a movie called *The Remnants* which would be screened at the Geneva International Film Festival and Forum on Human Rights. The screening of the documentary would be at 6:30 pm on 9 March 2020 at the Café du Grütli. The President would open with a few remarks on the Convention and its objectives followed by a short panel discussion after the screening

9. Next Coordination Committee Meeting

The President announced that the tentative date for the next Coordination Committee Meeting would be 12 March 2020. Details pertaining to that Meeting would be communicated by the ISU closer to the proposed date.