

# CCM REPORTING



**3MSP**

**11 – 14 September 2012**

**Action #58** in fulfilling obligations to **provide initial transparency reports** under Article 7 without delay and where relevant, include information on any retention, acquisition or transfer of cluster munitions or explosive submunitions for the purposes described in paragraphs 6 and 7

# Initial reports



Initial reports submitted since 1MSP : 47

Initial reports due : 19

**Compliance rate : 71 %**

Initials reports not yet due : 9

**Action #59** in fulfilling obligations to annually update Article 7, and where relevant Article 3, paragraph 8, transparency reports and maximize reporting as a tool to assist and cooperate in implementation, particularly in cases where States Parties must take action to destroy stockpiled cluster munitions, clear cluster munition remnants, assist victims or take legal and other measures referred to in Article 9,

## Annual Reports submitted in 2012



Annual reports due in 2012 : 41

Annual reports submitted : 32

**Compliance rate : 78 %**

Voluntary reports in 2012 : 2

**Action #62** in contributing to the development of the reporting format...

# Reporting guide

## **. Objective:**

- **Assist SP in submitting initial and annual reports with accurate data in order to increase the quality of the obtained information.**
- **Clarify some shortfalls of the format**
- **State of play**
  - **Inputs have been collected**
  - **Drafting finished**
- **Way forward**
  - **Guide will be posted on [www.clusterconvention.org](http://www.clusterconvention.org)**
  - **Final inputs and comments expected for end 2012**
  - **Presented at 4MSP as official document**

*Draft as of August 2012*

## **GUIDE TO REPORTING**

**UNDER ARTICLE 7 OF THE CONVENTION ON CLUSTER MUNITIONS**

Prepared by BELGIUM

In its capacity of Coordinator for  
Transparency Measures and Article 7 Reporting



## HOW TO PREPARE AND SUBMIT ARTICLE 7 REPORTS

### Collecting the necessary information

It is recommended that each State Party appoint a person or organization to be responsible for completing and submitting Article 7 reports to the UN Secretary-General.

In many countries, although the necessary information does exist, it may be dispersed in several government ministries and organizations. It may therefore not be easily accessible to the official or officials completing the forms. It is important that States Parties take the administrative or legislative measures necessary to facilitate and authorize the collection of this information.

If a system for collecting the information does not already exist, the State Party should consider which ministries and organizations have the necessary information (see Box 1 in this guide) and identify a contact person in each. A system could be established for passing this information to the official or organization responsible for completing the Article 7 reports, either on a continuous basis or in time to meet reporting deadlines.

### BOX 1 : Possible sources of information for Article 7 reports

Information Required	Possible sources of information (other possible sources may exist)
<ul style="list-style-type: none"> <li>• Number and types of cluster munitions stockpiled.</li> <li>• Types and quantities of stockpiled cluster munitions destroyed.</li> <li>• Details of destruction sites, methods of destruction and how the methods used meet safety and environmental standards.</li> <li>• Technical characteristics of each type of cluster munitions produced by the country in the past and of any cluster munitions still possessed.</li> <li>• Number and type of cluster munitions kept for training purposes.</li> </ul>	Defence ministry Trade ministry
<ul style="list-style-type: none"> <li>• Number and type of cluster munitions transferred from or into the country for training or destruction purposes.</li> </ul>	Trade ministry Customs Defence ministry International development assistance ministry

## Form B Stockpiles and destruction of cluster munitions

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### What information should be reported here?

The total number and types of all cluster munitions, including explosive submunitions, the State Party has stockpiled. "Stockpiled" cluster munitions are existing stocks awaiting destruction under the terms of the Convention.

Stockpiles of cluster munitions and/or explosive submunitions, discovered after reported completion of the destruction and plans for their destruction in accordance with article 3 of this Convention.

The status and progress of programmes for the destruction of cluster munitions, including explosive submunitions, with details of the methods that will be used in destruction, the location of all destruction sites and the applicable safety and environmental standards to be observed;

The types and quantities of cluster munitions, including explosive submunitions, destroyed in accordance with article 3 of this Convention, including details of the methods of destruction used, the location of the destruction sites and the applicable safety and environmental standards observed;

### Supplementary information:

Status and progress in separating all cluster munitions under its jurisdiction and control from other munitions retained for operational use and marking them for the purpose of destruction.

Destruction of cluster munitions, including explosive submunitions, completed BEFORE the entry into force for the State Party (ONLY for initial reports)

### This information is required because:

In addition to prohibiting the development, production and use of cluster munitions, the Convention bans States Parties from stockpiling them. The only exceptions are: cluster munitions retained for the development of, and training in detection, clearance or destruction techniques; cluster munitions awaiting destruction; cluster munitions awaiting transfer for the purpose of destruction; and cluster munitions awaiting transfer for the purpose of development of, and training in detection, clearance or destruction techniques.

### What information should NOT be reported here?

Cluster munitions retained for the purpose of developing and training in detection, clearance or destruction techniques should be recorded on Form C.

The technical specifications of any stockpiled cluster munitions should be recorded on Form D.

### 3. Status and progress of programmes for the clearance of cluster munitions remnants

Location**	Size of cleared area (m <sup>2</sup> )	Status of clearing programme (if possible, including plans, timetable and completion date)	Cluster munitions: remnant cleared		Clearance method	Standards applied	
			Type	Quantity		Safety standards	Environmental standards
Areas known to contain cluster munitions remnants, including identified cluster pads and all other public or private areas known to contain cluster munitions remnants.	Give as much information as possible. If exact area is not known, give an estimate.	Mention whether the clearing programme is planned, completed or continuing.  If the clearing programme is planned but not yet started, give details of the planned location, date and methods of clearing that will be used.  Highlight any differences from the information given in previous reports.	Type of cluster munitions remnants (for example: parachute stabilized, Dual Purpose Improved Conventional Munitions DPICM, fin-stabilised anti-aircraft, fin-stabilised fragmentation, spin-assisted)  Wherever possible give the name or designation (for example: BLU 97, BLU 26, BLU 61, BL-755, M83)  Be as specific as possible.	Give as much information as possible. If total quantities are not known, give an estimate or put "Not known".  Highlight any differences from the information given in previous reports.	For example: visual/night clearance, destruction-assisted surface clearance, sub-surface clearance.	For example: relevant military or cluster clearance organizations' Standard Operating Procedures or any applicable government or military safety regulations	Describe how the methods of destruction meet applicable international treaties or national legislative.
<b>Total</b>			<b>Total</b>				

\* If necessary, a separate table for each area may be provided.

\*\* Location can be defined by listing the province/district/village where contaminated areas are located as well as (where possible) map references and grid coordinates sufficient to define the contaminated area. Where possible, refer to the corresponding contaminated area described in (Form 1, table 1).

#### Supplementary information

Supplementary information can be attached as an annex if necessary.

If there is enough supplementary information to read, give the contact details of the organization, such as the national or UN mine action centre, that has the information.