

Convention on Cluster Munitions

19 September 2025

Original: English

Thirteenth Meeting of States Parties**Geneva, 16-19 September 2025**

Agenda item 13(c)

Preparations for the Thirteenth Meeting of States Parties**Designation of the President of the Fourteenth Meeting of States Parties
(if candidature is received)**

Estimated costs of the Fourteen Meeting of States Parties to the Convention on Cluster Munitions (2027)

Note by the Secretariat *

1. The Second Review Conference of the Convention on Cluster Munitions (CCM) requested the United Nations to prepare a multi-year cost-estimate that covers a two-year period for the approval by the States Parties (CCM/CONF/2021/6, paragraph 90 (iii)). The relevant estimated costs are calculated based on a four days Meeting taking place at the Palais des Nations in Geneva, unless the President of the Meeting decides at a later stage to host the Meeting in another venue or location, in accordance with paragraph 30 (d) of the Final Report of the Review Conference of the Convention on Cluster Munitions (CCM/CONF/2015/7).

2. The Thirteen Meeting of States Parties (16 to 19 September 2025) will consider a decision on convening of the Fourteen Meeting of States Parties to the Convention in Geneva, Switzerland, in September 2027. The present document allows to maintain a two-years visibility and provides estimated costs of a four-day Meeting of States Parties in the amount of **US\$ 543,600** for 2027. A breakdown of the costs is provided in the table at the end of the document.

3. It should be noted that these costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closure of the meeting and the completion of related work, with all relevant expenditures recorded in the accounts. At that time, any adjustments in contributions by the participants sharing the costs will be determined accordingly.

4. With regard to the financial arrangements, it will be recalled that, in accordance with article 14 (1) of the Convention, “the costs... shall be borne by the States Parties and States not party to this Convention participating therein, in accordance with the United Nations scale of assessment adjusted appropriately”.

5. Since preparations for the Fourteen Meeting of States Parties will involve costs that will need to be defrayed beforehand, and as the holding of the Meeting shall have no financial implications for the regular budget of the United Nations, the Secretariat will prepare and issue assessment notices once the Thirteen Meetings of States Parties has accepted the attached estimated costs in accordance with the established practice.

The States Parties should proceed with the payment of their assessed share of the estimated costs as soon as the assessments notices have been received.

* The present document is being issued without formal editing.

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|--|--|----------------------------------|---------------------------------|--------------------------|---|---------------------------------------|---------------------------|----------------|
| Title of session: | Fourteen Meeting of the States Parties to the Convention on Cluster Munitions | | | | | | | |
| Dates to be held: | Location Geneva, September 2027 tbc (4 days without summary records) | | | | | | | |
| Conference-servicing items | Meeting Servicing * | Pre-session documentation | In-session documentation | Summary records * | Post-session documentation | Support Service requirements * | Other requirements | Total * |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Interpretation and meeting servicing | 74 200 | | | | | | | 74 200 |
| Translation of documentation | | 148 400 | 38 200 | | 42 900 | | | 229 500 |
| Support Services requirements | | | | | | 3 200 | | 3 200 |
| Other requirements¹¹ | | | | | | | 162 400 | 162 400 |
| RSI support | | | | | | | | - |
| Total | 74 200 | 148 400 | 38 200 | - | 42 900 | 3 200 | 162 400 | 469 300 |
| * - at US\$ | | | | | | | | |
| | A. Total conference-servicing requirements | | | | | | | 469 300 |
| | B. Non-conference-servicing requirements: | | | | | | | |
| | <i>1. Equipment and Supplies</i> | | | | | | | 3 000 |
| | | | | | <i>Sub-total:</i> | | | 3 000 |
| | | | | | <i>Programme support costs @ 13% of B</i> | | | 400 |
| | | | | | <i>Total B:</i> | | | 3 400 |
| | C. Contingency 15% | | | | | | | 70 900 |
| | | | | | Grand total (rounded) A+B+C: | | | 543 600 |
| <i>¹¹ Documents Dist. Officer (1 x 4 days) \$1,100; Rental of Computer & Printer for 4 days \$50; GS(OL) General temporary assistance (1 x 180 days) \$100,300; digital content management and outreach \$26,000; dedicated assistance provided for accounting services and administration of financial resources \$34,900.</i> | | | | | | | | |